

Entering Project Model

Once project file(s) are loaded in the app, each one will be displayed on the “Projects Screen”.

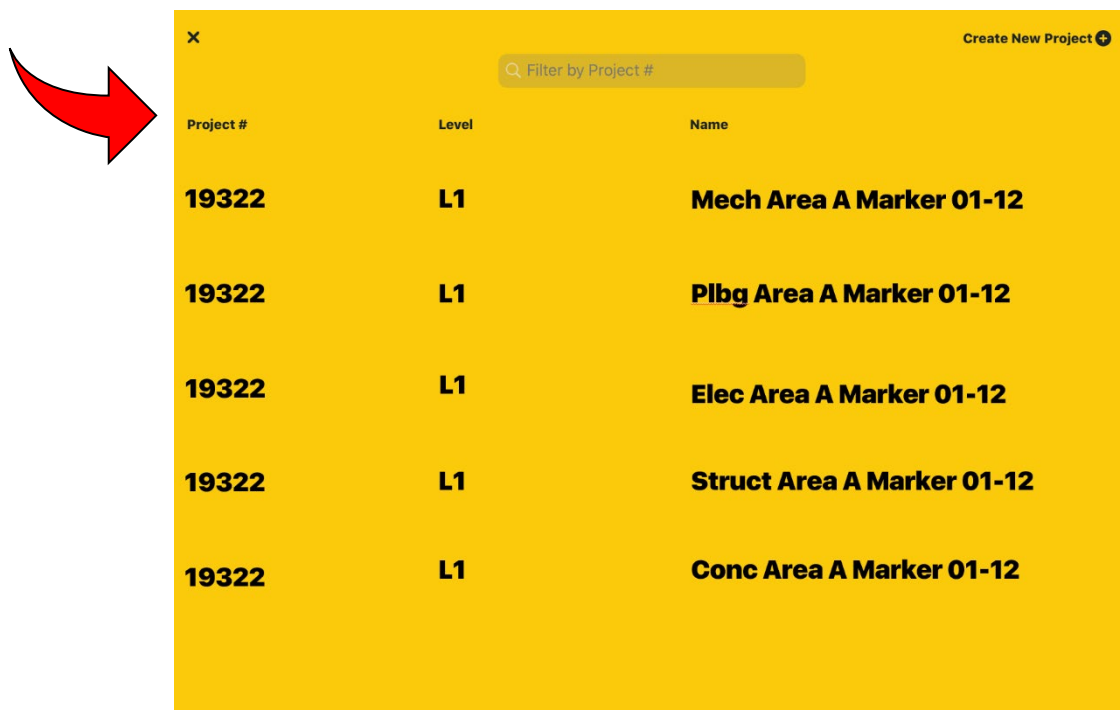
The lists are sorted by the “Project #” field.

The “Filter by Project#” option allows you to filter and display only a specific set of project files.

- ➔ Select to the right “Filter by Project #” field and keyboard will pop up.
- ➔ Type in the number of the project to apply the filter.

Note: The app will retain that filter each time you log in until you clear it.

- ➔ To load a project, tap on the name of the “Project #” to open.



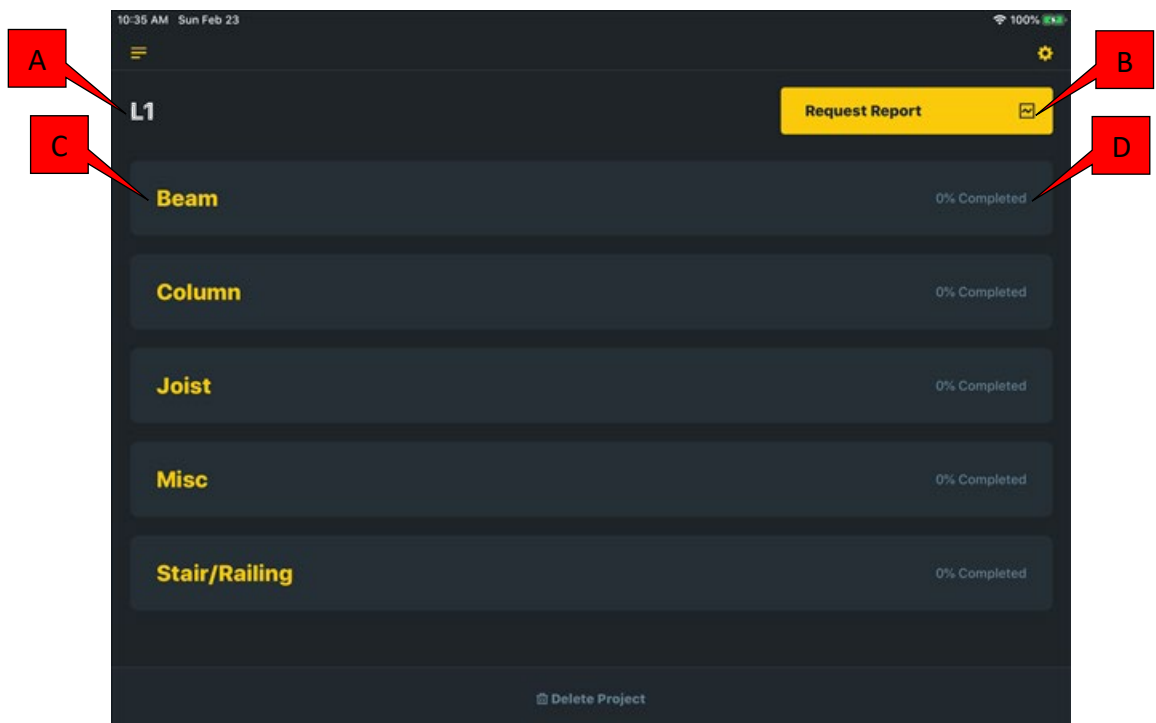
Project #	Level	Name
19322	L1	Mech Area A Marker 01-12
19322	L1	Plbg Area A Marker 01-12
19322	L1	Elec Area A Marker 01-12
19322	L1	Struct Area A Marker 01-12
19322	L1	Conc Area A Marker 01-12

When a project is loaded, it opens the “System Selection” Screen.

The “System Selection” screen Identifies the following items from the model upload:

- A = Level Indicator: Entered at the time of project import.
- B = Request Report Button: Tap button to generate a report.
 - A CSV report will be sent to the user’s email account that was used for login
 - Check Spam or Junk folder if report does not show up.
- C = Identifies the groupings the model is broken into.
- D = Identifies the total percent completed to date.

➔ Tap anywhere horizontally on the System/Phase grouping button to enter the “Status Screen”.



➔ Tap on the 3 bar icon on the top left of the screen to exit back to the projects screen

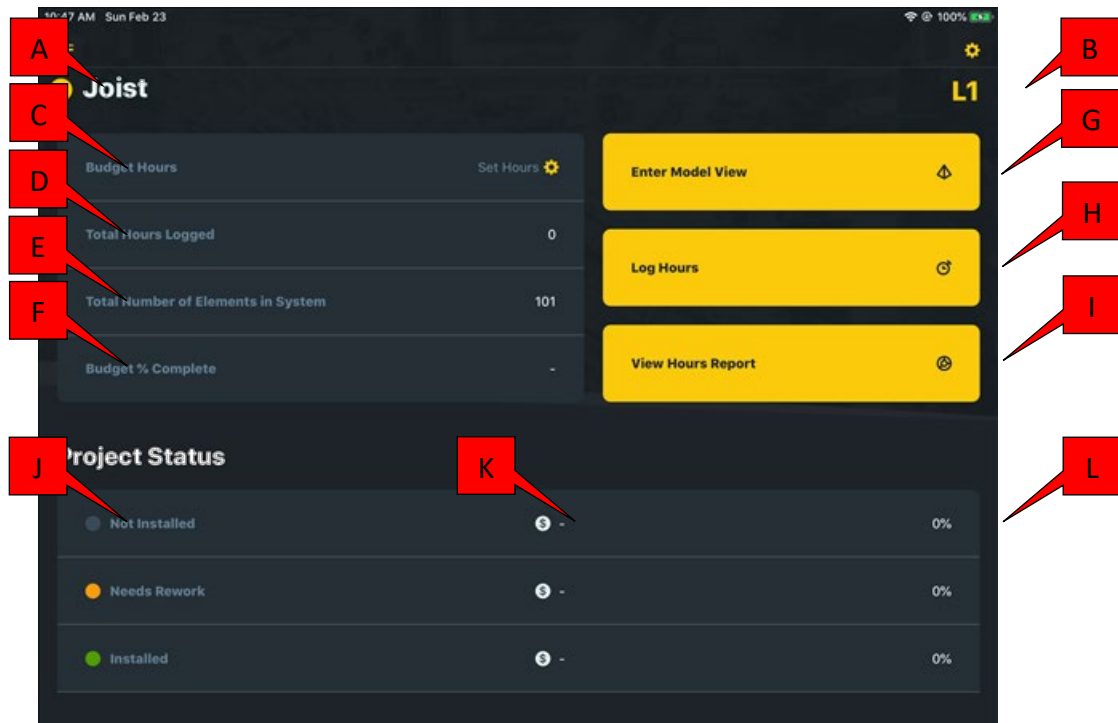
The Status Screen

The “Status” screen Identifies the following items from the model upload:

- A = System/phase: Comes from the model.
- B = Level: Assigned during upload.
- C = Budget Hours: Entered/Edited (use gear icon) by the user.
- D = Total Hours Logged: Totals from the Hours report.
- E = Total Length or Elements(pieces) of the System: Calculated from the model.
- F = Budget % Complete: Calculated by the app (Total vs Logged Hrs.).
- G = Enter Model View button: Opens the model viewer.
- H = Log Hours button: to open Log Hours screen.
- I = View Hours Report button” Opens the logged hours report screen.

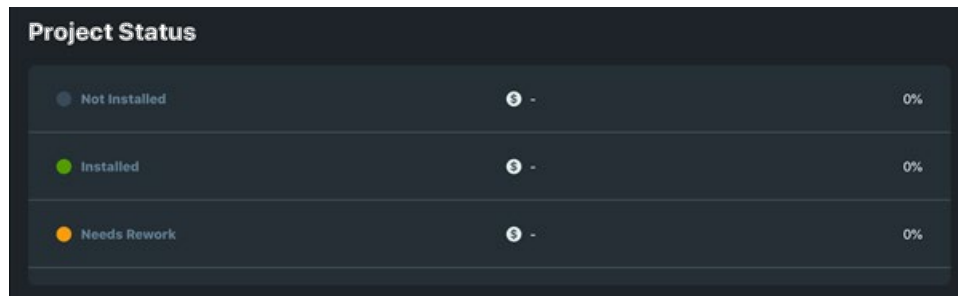
Bottom Level: Project Status

- J = Left: List of the Default and Extended Status options.
- K = Middle: Cost Code assigned (if used).
- L = Right: Percent complete for that status calculated by app.



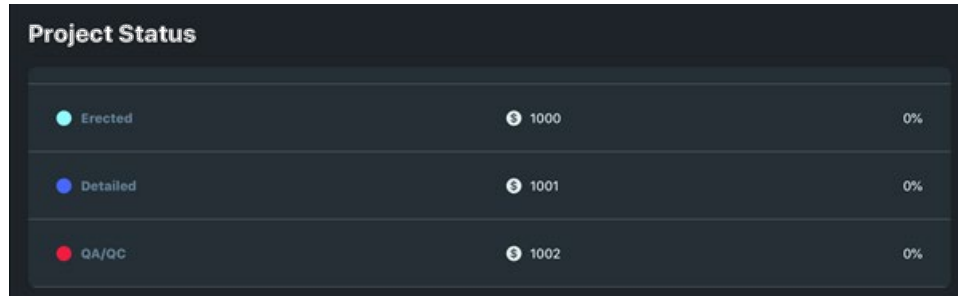
Project Status

The project status data is listed at the bottom and shows the status activity options, cost code(optional) and percent complete.



Status	Cost	Percent Complete
Not Installed	\$ -	0%
Installed	\$ -	0%
Needs Rework	\$ -	0%

Note: If Extended Statuses are used, the status screen can be scrolled by putting your finger on the project status area and dragging your finger up or down to scroll the “Project Status” screen to see the additional Extended Status activity options and their associated cost codes and percent complete.



Status	Cost	Percent Complete
Erected	\$ 1000	0%
Detailed	\$ 1001	0%
QA/QC	\$ 1002	0%